

**Meeting Date:** 4/14/2023

1. Welcome and check-in--Everyone

2. France Trip update, --Ernesto, Kerrie, Jen

3. Costa Rica Trip--Jen and Kerrie

4. Italy Trip--Laurette

5. Website update--Kerrie

6. CIBER grant update--Sue, Kerrie

7. Forum Conference Report--Sue

8. Sue’s Divide and Conquer Idea--Sue

9. Finish handbook revision--All